



**THE FEDERATION OF OBSTETRIC & GYNAECOLOGICAL SOCIETIES OF INDIA**

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August 7, 2018

The **Annual General Body meeting** of the Federation of Obstetric & Gynaecological Societies of India and the FOGSI Social Security Scheme will be held at 1030 am on **Sunday, September 23, 2018** at the FOGSI Office, Mumbai to discuss the following agenda.

**A G E N D A**

**ITEM AGENDA**

- 1 Roll Call.
- 2 To read and confirm the minutes of the Annual General Body meeting held on September 17, 2017 at Mumbai and the General Body meeting on January 17, 2018 at Bhubaneswar, Odisha.
- 3 Business arising out of the minutes.
- 4 Secretary General's Report by Jaydeep Tank.
- 5 President's Report by Jaideep Malhotra.
- 6 Deputy Secretary General's Report on FOGSI IT initiatives by Madhuri Patel.
- 7 Treasurer's Report and presentation of Audited Accounts, Income and Expenditure statement and balance sheet of FOGSI for the year ending March 31, 2018 by Suvarna Khadilkar for acceptance and approval.
- 8 Report of FOGSI SSS meeting by the Treasurer, Suvarna Khadilkar.
- 9 Report of Journal Committee meeting by the Editor, Suvarna Khadilkar.
- 10 Report of the ICOG Governing Council meeting by the Chairperson of ICOG, Shantha Kumari.
- 11 To approve the selection of the venue for the 64<sup>th</sup> AICOG to be held in the West Zone in 2021 and satellite conference for the year 2019.
- 12 To announce the venue for YUVA FOGSI conferences for the year 2019.
- 13 To announce the result of the election of office bearers for the year 2020, FOGSI Representative to FIGO and Committee Chairpersons.
- 14 To appoint the Secretary General, Deputy Secretary General, Treasurer, Joint Secretary, Joint Treasurer, Committee Chairpersons for 2019, Auditors and legal advisor for the year 2018 and 2019.
- 15 To appoint the Managing Committee of the Social Security Scheme for 2019 and auditors and legal advisors for the year 2018 and 2019.
- 16 To discuss Election procedure, Constitutional Amendments, administrative manual and Training programs.
- 17 Report on legal proceedings involving FOGSI.
- 18 To receive recommendations from the Managing Committee of FOGSI for and to approve amendments to FOGSI's constitution if any.
- 19 To receive the recommendations from the Managing Committee and approve the affiliation of new member bodies (if any).
- 20 Any other matter with the permission of the Chair.

**Dr. Jaydeep Tank**  
**Secretary General, FOGSI**

## Document control

What date was this document approved.	16th August 2018
Who was the approving body / post- holder?	President and Secretary General
When was this document circulated	16th August 2018
What is the version number?	1.0
What version or policy does this one supersede?	Not Applicable
What consultation was undertaken when writing this Document? (key names and departments)	President and Secretary General
What is the date of review? (Maximum two years from last approval date)	14th August 2020
Which department does this policy / document originate from?	Secretary General
Who is the lead manager	Secretary General
Who is the author/contact person (if different from above)?	Same as above
What are the key changes to this policy? (in brief)	The format has been changed with this Document.

### Addendum

#### **Delegates to the Annual, Special and other General Body Meetings :-**

- a) Delegates will comprise of all members of the Managing Committee as per Clause I (Definitions) and delegates nominated by memberbodies.
- b) Delegates of Memberbodies :-
- i) Each memberbody can nominate following number of delegates :

Memberbodies with less than 500 members	= 2
Memberbodies with 501 to 1000 members	= 3
Memberbodies with 1001 to 1500 members	= 4
Memberbodies with 1501 to 2000 members	= 5
Memberbodies with 2001 to 2500 members	= 6
Memberbodies with 2501 or more	= 7
  - ii) The Secretary of the Memberbody shall communicate the names of their nominated delegates to the FOGSI office on or before fifteen days prior to holding such above referred meetings as stated in Item 12 (b)(i). However the final list shall be submitted to the Secretary General not later than 2 hours before the said meetings.
  - iii) Member of any memberbody will be allowed to attend above referred meetings, and may participate in the discussion but will not be eligible to vote except the Categories mentioned in previous Items.
- c) Only members of Managing Committee and nominated delegates of memberbodies will be allowed to vote at above meetings.