



THE FEDERATION OF OBSTETRIC & GYNAECOLOGICAL SOCIETIES OF INDIA

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Date : November 21, 2018

To,
Members of the Managing Committee
FOGSI

Dear Member,

A Meeting of the **General Body** of the Federation of Obstetric and Gynaecological Societies of India will be held on Wednesday, January 8, 2019 from 7.00 p.m. at Hotel Renaissance, Bengaluru to discuss the following agenda.

This will be preceded by the Journal Committee and ICOG Governing Council meetings.

AGENDA

	Item	
1	Roll call	0700 – 0705 p.m. (5 min)
2	To read and confirm the minutes of the Annual General Body meeting of FOGSI held on September 23, 2018 at the FOGSI Office	0705 – 0710 p.m. (5 min)
3	Business arising from the minutes.	0710 – 0715 p.m. (5 min)
4	Secretary General's Report (Jaydeep Tank)	0715 – 0725 p.m. (10 min)
5	President's Report (Jaideep Malhotra)	0725 – 0740 p.m. (15 min)
6	Outline of theme and plan for 2019 by the President Elect (Nandita Palshetkar)	0740 – 0750 p.m. (10 min)
7	To receive recommendations from the Managing Committee of FOGSI for and to approve amendments to FOGSI's constitution if any.	0750 – 0800 p.m. (10 min)
8	To consider final affiliations to Obstetric and Gynaecological Society / Societies as recommended by the Managing Committee.	0800 – 0805 p.m. (5 min)
9	Any other matter with the permission of the Chair.	0805 – 0815 p.m. (10 min)

Dr. Jaydeep Tank
Secretary General, FOGSI

Document control

What date was this document approved.	6 th December 2018
Who was the approving body / post- holder?	President and Secretary General
When was this document circulated	6 th December 2018 and 31 st December 2018
What is the version number?	1.0
What version or policy does this one supersede?	Not Applicable
What consultation was undertaken when writing this Document? (key names and departments)	President and Secretary General
What is the date of review? (Maximum two years from last approval date)	NA
Which department does this policy / document originate from?	Secretary General
Who is the lead manager	Secretary General
Who is the author/contact person (if different from above)?	Same as above
What are the key changes to this policy? (in brief)	New format followed

Addendum

Delegates to the Annual, Special and other General Body Meetings :-

- a) Delegates will comprise of all members of the Managing Committee as per Clause I (Definitions) and delegates nominated by memberbodies.
- b) Delegates of Memberbodies :-
- i) Each memberbody can nominate following number of delegates :

Memberbodies with less than 500 members	= 2
Memberbodies with 501 to 1000 members	= 3
Memberbodies with 1001 to 1500 members	= 4
Memberbodies with 1501 to 2000 members	= 5
Memberbodies with 2001 to 2500 members	= 6
Memberbodies with 2501 or more	= 7
 - ii) The Secretary of the Memberbody shall communicate the names of their nominated delegates to the FOGSI office on or before fifteen days prior to holding such above referred meetings as stated in Item 12 (b)(i). However the final list shall be submitted to the Secretary General not later than 2 hours before the said meetings.
 - iii) Member of any memberbody will be allowed to attend above referred meetings, and may participate in the discussion but will not be eligible to vote except the Categories mentioned in previous Items.
- c) Only members of Managing Committee and nominated delegates of memberbodies will be allowed to vote at

above meetings.