

Equivolution: Equity and Sustainability in Women's Health I2 – I5 October | Sydney | Australia

# **EXPRESSION OF INTEREST SUBMISSION GUIDE**

## **PROGRAM OUTLINE**

We strongly encourage you to view the program outline to see what sessions/presentations are available in the program. This will assist you with deciding if you wish to submit an Expression of Interest and if so for which session/presentation.

Program: https://aofog2026.com/program/



# **SUBMISSION GUIDELINES**

It is important that you review and understand the submission guidelines so you can prepare your Expression of Interest.

Submission guidelines: https://aofog2026.com/eoi-submission-guidelines/



## COMPLETE THE ONLINE EOI FORM

When you are ready to submit your Expression of Interest, select the "SUBMIT NOW" button on the guidelines page.



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#### STEP ONE: COMPLETE YOUR CONTACT DETAILS

During this step you will be asked to provide contact information and agree to the data privacy conditions in order to proceed.

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your interest in contributing to the sc	ientific program for AOFOG 2026.
te the form below to submit your Exp program.	pression of Interest (EOI). Each individual may submit up to three (3) proposals for possible
ing, we strongly encourage you to re ocus areas. Each session summary a ders).	view the AOFOG 2026 Program Outline, which provides an overview of key themes, session also outlines the types of contributors EOIs are welcome from (e.g. clinicians, researchers,
close on 12 July 2025. All EOIs will	be reviewed after this date, and applicants will be notified of the outcome from mid-August
y questions, please contact the AOF	OG 2026 Program Team.
ontact Details	
•Title	* First Name
• Title • Last Name	*First Name Preferred Pronouns
	• First Name      Preferred Pronouns      • Organisation
	te the form below to submit your Exp program. ing, we strongly encourage you to re icus areas. Each session summary a ders). close on 12 July 2025. All EOIs will y questions, please contact the AOF

#### Data Processing Consent

Australia operates under the Privacy Act 1988 (Cth), as amended, and the Privacy amendment (Notifiable Data Breaches) 2017. The objective of these is to protect the right of the individual to privacy of their information.

Europe operates under the General Data Protection (GDPR), a regulation in EU law on data protection and privacy for all individuals within the European Union.

Please note that dietary requirements are considered as sensitive data according to the GDPR act 9.

MCI is acting as data processor on this event.

For further information on how your data will be used, we invite you to carefully read the Event Data and Privacy formation docume

Please advise your consent to your contact details being provided to MCI for the purpose of delivering the AOFOG 2026.

C	I Consent To	The	Data	Protection	And	Privacy
	Policy.					

O I Do Not Consent To The Data Protection And Privacy Policy.

## **STEP TWO: SUBMISSION INFORMATION**

During this step you will be asked to complete information for your submission.

#### **SESSION OF INTEREST**

This is where you will need to indicate which session you are interested in.

Session of Interest

From the drop down list below, please select the session you wish to participate in.



#### **PREFERRED PRESENTATION**

This is where you will need to indicate the specific presentation (within the above session) you are interested in.

Preferred Presentation

Please include your preferred presentation within the session you have chosen.



#### **PROFESSIONAL BIOGRAPHY**

This is where we ask you to include information about yourself and your suitability for the presentation.

#### Professional Biography

Please submit a short professional biography which outlines your suitability for this presentation. Please include relevant career details, specialisation and previous speaking engagements/published papers. Please also include information regarding match to the session overview and the recommended target groups that have been outlined, the meeting theme etc.

To start entering data please select "HTML Editor" below.



## STEP THREE: ADDITIONAL SUBMISSIONS

Submitters are permitted to complete up to three (3) expressions of interest for AOFOG 2026.

Once you complete your first submission, you will be asked if you wish to submit a second or third submission.

- Yes I would like to submit a second EOI
  - Selecting this option will open a new step for you to complete a second submission.
- No I do not wish to submit a second EOI
  - Selecting this option will take you straight to the end of the process, ensure you select the **"SUBMIT**" button to finalise your submission.

#### Would you like to submit a second EOI?

- Yes I would like to submit a second EOI
- No I do not wish to submit a second EOI

**Important note:** If you proceed through an enter a second submission, you will again be offered the choices above to complete a third submission or finalise the process.

#### **STEP FOUR: CONFIRMATION LETTER**

Once you complete the submission process, you will receive an automatic confirmation letter outlining your submission.

This may take up to 15 minutes to arrive and ensure you also check your spam/junk folders for this confirmation letter.

If you do not receive your confirmation letter, please contact the AOFOG Program Manager.

**Important note:** Please ensure that you add "wearemci.com" and "aofog2026.com" to your white list / accepted email lists. This will ensure that you receive all necessary communications from us regarding your participation.

## QUESTIONS

If you have any questions about the submission process or the program in general, please contact the **AOFOG Program Manager**.