

Job description: Research Coordinator

Position	Research Coordinator
Nature of employment	3 year contractual
Location	Mumbai (not remote)
Reports to	Joint Project Director

About us


FOGSI is looking to hire a **Research Coordinator** to join its Program Enablement Unit for Project MUKTA (PEU-M) which has been set up under a grant from a family philanthropic foundation (referred to as ‘**Donor**’) to work on Thalassaemia prevention.

About FOGSI


FOGSI (Federation of Obstetric and Gynaecological Societies of India) comprises leading Indian obstetricians and gynecologists. With over 46,000 members and 286 societies nationwide, FOGSI champions excellence in women's healthcare by setting high standards for care, promoting education and research, advocating for maternal and child health, and empowering healthcare professionals through ongoing education and development.

About Project MUKTA

Under Project MUKTA (Mission to Unite and Keep Thalassaemia Away), FOGSI, in collaboration with partners, will engage private-sector health providers in 40 cities across 5 states to prioritize screening for Thalassaemia among pregnant women. Over three years, project MUKTA aims to:

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1 Launch **Good Clinical Practice Recommendations (GCPR)** and create capacity-building modules to enhance clinical knowledge and standards of care for prevention and management of Thalassaemia
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2 Consolidate a **comprehensive body of evidence** on the screening, diagnosis, and management of Thalassaemia, to develop an **evidence-informed pathway** towards Thalassaemia-free births
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3 Develop **strategic partnerships** with private clinics and obstetricians to prioritize adoption of **GCPR** on Thalassaemia prevention, early screening, and timely diagnosis during pregnancy
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4 Promote **early screening and best practices in Thalassaemia management** within the private sector and in national health programs, creating momentum for widespread adoption across the country

About the Opportunity

We are seeking a highly motivated and experienced professional to join FOGSI's Program Enablement Unit for Project MUKTA (PEU-M) as a Research Coordinator. The PEU-M will provide critical support across program management, field-level program delivery, financial management, research and evidence building, content development, communications, and advocacy.

The Research Coordinator's responsibilities will include extensive research, analysis of the data received from city coordinators, and coordination with senior team members and partner organisations to produce some of the advocacy materials.

Why work with FOGSI's PEU?

India is currently the Thalassaemia capital of the world, with 10,000 - 15,000 children born with Thalassaemia Major every year. Join FOGSI's PEU-M to contribute meaningfully to reducing this number and making India Thalassaemia-free. As a part of Project MUKTA, you will:

- Strengthen clinical practices and promote early screening for Thalassaemia at private healthcare facilities
- Help develop strategic partnerships focused on preventing Thalassaemia births
- Engage with seasoned healthcare professionals and public health experts for impactful programs
- Gain valuable experience in stakeholder management, program management and strategy
- Be part of a prestigious collaboration committed to ensuring zero Thalassaemia births
- Collaborate with diverse partners across domains including healthcare, diagnostics, and policy and advocacy

Job Responsibilities

The key responsibilities for this role include:

1. Evidence Generation and Documentation

- Draft white papers, briefs, communication inputs, and support knowledge product development
- Develop dashboards to collate overall insights for Project MUKTA
- Liaise with advocacy and MEL partners to build an evidence base for screening and diagnostics

2. Content Support

- Provide ecosystem research inputs for strategy documents, advocacy materials, program briefs, and driving private partnerships
- Curate content and case studies from field-level practices
- Collate learnings from training, convenings, and conference sessions

3. Data Management Support and Analysis

- Work with the MEL partner to oversee tool development, data collection, and analysis
- Document evidence from city networks to inform advocacy and practice adoption

Required Qualifications and Qualities

The ideal candidate would possess the following:

1. Master's degree in relevant fields: medicine, public health, administration, policy, business, development studies or social work
2. At least 2-3 years of experience in public health research and MEL
3. Experience in conducting secondary research and synthesizing information related to public health
4. Outstanding verbal and written communication skills in English, with attention to detail
5. Ability to thrive in a fast-paced environment and manage multiple priorities

Preferred Qualifications

1. Experience in working with multiple stakeholders
2. Knowledge of current trends and best practices in public health
3. Publications in medicine, public health or other related fields

To apply for the role, email your CV to projectmuktafogsi@gmail.com

Note

1. The last date for submitting applications is **15th September 2025**. We strongly urge candidates to apply as soon as possible.
2. This is a contract position for three years, potentially extendable. Three-month probation; unsuitable candidates will not be confirmed. If shortlisted, expect a response within 15 working days. If not contacted, your profile may not have been shortlisted, but we'll keep it for future openings

FOGSI - An equal opportunity employer

FOGSI is committed to diversity, equity, and inclusion, valuing all applicants regardless of background. Our workplace fosters respect and celebrates diversity. All applications are welcome and will be fairly evaluated based on job requirements.