



Memorandum of Association and Rules and Regulations

Of

The Federation of Obstetric & Gynaecological Societies of India

Updated in 2014

Original Constitution 1950

This document includes all amendments made upto September, 2014

The Federation of Obstetric & Gynaecological Societies of India

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MEMORANDUM OF ASSOCIATION OF THE FEDERATION OF OBSTETRIC & GYNAECOLOGICAL SOCIETIES OF INDIA

- I. The name of the Federation is "The Federation of Obstetric and Gynaecological Societies of India."
- II. The Registered Office of the Federation will be situated in the city of Mumbai.
- III. The objects for which the Federation is established are :
 - (a) To impart education in supporting and protecting the character, the status and interest of the medical profession in general and of practitioners of Obstetrics and Gynaecology in India in particular.
 - (b) To promote the spread of knowledge and to foster education in the subjects of Obstetrics and Gynaecology, Human Reproduction, Family Welfare and allied topics.
 - (c) To encourage as well as promote and participate in the study and research in the fields of Obstetrics and Gynaecology, Human Reproduction, Maternal and Child Health and Contraception Control and allied subjects.
 - (d) To promote services for betterment of health of the community, maternal and child health, prevention of ailments and diseases, and treatment of disorders related to the practice of Obstetrics, Gynaecology, Human Reproduction and Family Welfare.
 - (e) To participate with other bodies, agencies and organisations, medical or non-medical, Governmental or non-Governmental, Indian or foreign, for furtherance of the above stated objects in India.
 - (f) To hold Annual all India Congress of Obstetrics and Gynaecology and Family Welfare. The name of the Congress shall be All India Congress of Obstetric and Gynaecological.
 - (g) To publish / arrange to publish the Journal of Obstetrics and Gynaecology of India.
 - (h) To establish the Indian College of Obstetricians and Gynaecologists and to award fellowships of the same.

- (i) To promote and encourage co-operation among the memberbodies affiliated to the Federation for the purpose of fulfilling the above objects.
- (j) To seek affiliation / disaffiliation to regional Asia Oceanic and other International bodies and / or to co-operate with them for the promotion of above objects of the Federation.
- (k) To accept, receive, purchase, take on lease or hire or otherwise acquire any movable or immovable property or any rights or privileges necessary or convenient for the purpose of the Federation at such terms and conditions as may be thought fit or convenient.
- (l) To construct or alter or keep in repair any buildings required or used for the Federation and to pull down or demolish any buildings not so required.

IV. In Order :

- (a) To promote knowledge, and foster education,
- (b) To encourage, promote and participate in study and research,
and
- (c) To provide, encourage, and participate in services as stated in the objects in general and as stated in clause III (b), (c) and (d) in particular.

And to fulfill its objects in general, the Federation may :-

- (i) Establish various Committees / subcommittee of its own, with Chairman for each of them.
- (ii) Organise, promote, associate with regional, International or special conferences, seminars, symposia, workshops, refresher courses, continuing medical education programmes, exhibitions, lectures, demonstrations and clinical meetings.
- (iii) Organise or participate and co-operate with field camps clinics / hospitals / and other health promotion / welfare institutions.
- (iv) Establish / institute orations, scholarships, fellowships, prizes, or other awards or distinctions.
- (v) Carry on surveillance, conduct surveys, and specific research projects from time to time and as and when thought fit and necessary.

- (vi) Publish reports, monograms, proceedings of conferences etc.
 - (vii) Establish library of books and audio visual material, and acquire equipment, instruments, and such other items.
 - (viii) Promote and encourage dialogue, discussion meetings and correspondence between our Federation and other bodies, agencies, governmental and non-governmental, National or international and even individuals.
 - (ix) Create or help to institute foundations by donations.
 - (x) Invite scientists to deliver orations / guest lectures.
 - (xi) Allocate funds from money of the Federation from time to time and as and when thought fit and on suitable terms.
- V. The income and property of the Federation, whensoever derived shall be applied solely towards the promotion of the objects of the Federation, as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise however by way of profit, to persons who at any time are or have been members of the Federation or to any of them or to any person claiming through any of them, provided that nothing herein contained shall prevent the gratuitous distribution among, or sale at a discount to, subscription to publication, whether published by the Federation or otherwise, relating to all or any of its objects as above set forth, nor the payment in good faith of remuneration to any officers, or servants of the Federation, or for any services actually rendered to the Federation.
- VI. If on dissolution of the Federation there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed among the members of the Federation but shall be given or transferred to some other institution or institutions having objects similar or in part similar to the objects the Federation to be determined by the members of the Federation at or before the time of dissolution.
- VII. True accounts shall be kept of the sums of money received and expended by the Federation and the matter in respect of which such receipts and expenditure takes place and of the property, credits and liabilities of the Federation and subject to any reasonable restriction as to the time and manner of inspecting the same that may be imposed for the time being shall be open to the inspection by members. At least once a year the accounts will be examined, and the correctness of the balance sheet certified by auditors.

RULES AND REGULATION of The Federation of Obstetric and Gynaecological Societies of India

1. Definitions :

- (i) **"Federation"** shall mean The Federation of Obstetric and Gynaecological Societies of India.
- (ii) **"Committee"** shall mean the Managing Committee of the Federation.
- (iii) **"Memberbody"** shall mean the society affiliated to the Federation.
- (iv) **"Members of the Managing Committee"** shall be deemed to include the President, Vice-Presidents, Immediate Past President, President Elect, Secretary General, Deputy Secretary General, Treasurer, Joint Secretary, Joint Treasurer, incoming Vice Presidents, Editor, Associate Editor, Joint Associate Editor, Assistant Editor, First Joint Assistant Editor, Second Joint Assistant Editor of the Journal, Chairperson, Vice Chairperson and Secretary of ICOG, Committee Chairpersons, FOGSI Representatives to FIGO, AOFOG, SAFOG and any other International Organisations, Members nominated by Memberbodies of the Federation, all Past Presidents, Vice Presidents for a period of 10 years with voting rights for three years (with effect from 7.1.2011), Past Secretary General for a period of 10 years (with effect from 28.9.2014), Conveners and Co-ordinators of FOGSI'S special projects.
- (v) **"Office Bearers"** shall be deemed to include the President, Vice-Presidents, Immediate Past President, President Elect, Secretary General, Deputy Secretary General, Joint Secretary, Treasurer and Joint Treasurer of the Federation.
- (vi) **Member**

A member who is actively involved in the practice of and / or research in Obstetrics, Gynaecology, Human Reproduction and Family Welfare, and / or who is holding a M.B.B.S. degree or who is holding equivalent degree / diploma recognized by the Medical Council of India act, 1956 schedule or by State Medical Council and any up to date schedules from time to time. He / She should have paid his / her dues through his / her society as per the existing rules of the Federation.

Category A :

Full member - A member with a Postgraduate qualification in Obstetrics and

Gynaecology Degree, Diploma, Membership and Fellowship conferred and / or recognised by Medical Council of India / FOGSI / Government of India. Such members are having full rights of voting and qualified for contesting for any FOGSI election.

Category B :

Non-Postgraduate member with MBBS qualification. He / She will be entitled to all the rights of a full member without voting right.

The old members continuing membership without break with only MBBS qualification, remain members as before with voting rights, Members of category "B" will not be eligible to contest any FOGSI election.

Members enrolling as new members after 5th January 2007 will be considered in the above categories respectively with immediate effect.

No member will be permitted to apply for the post of any position in FOGSI or in any Member body of FOGSI after the age of 70 years. Those holding the post prior to 70 years will be permitted to complete their designated tenure even if above the age of 70 years.

- (vii) "No such member shall be a member of more than one Obstetric and Gynaecological Society affiliated to FOGSI. Each member shall receive only one ballot paper for FOGSI elections.

(viii) International Member

The Managing Committee of the Federation shall designate members interested in international activities of FIGO, AFOG, SAFOG and other international bodies as international members and shall determine the total number of such members from time to time.

- (ix) He, his and him, shall include, she, hers and her respectively in all the framework of the rules and regulations.

2. Naming of Memberbody :

Any new Obstetric and Gynaecological Society which seeks affiliation to the Federation shall be named as per the name of the city or town in which it is located e.g. Guwahati Obstetric and Gynaecological Society.

No city or town may have more than one such society affiliated to the Federation.

3. Membership Eligibility for Memberbody :

Any Obstetric and Gynaecological Society in India continuously having on its roll always not less than fifteen members shall be eligible to become member of the Federation, provided it has satisfied the necessary requirements of the Federation and has completed the formalities laid down from time to time, for affiliation to the Federation.

4. Admission to membership for Memberbody :

Any Obstetric and Gynaecological Society desirous of becoming a member of the Federation shall apply for membership on a prescribed form supplied by the Federation along with two copies of their Memorandum of association, byelaws and constitution. The application shall be placed as an item on agenda at the Managing Committee Meeting for consideration. An applicant being admitted to the membership will be deemed to have agreed to abide by and be subject to the Memorandum of Association and the Rules and Regulations and byelaws and standing orders of the Federation that may be in force from time to time. On fulfilling the above conditions, a temporary affiliation will be granted by the Managing Committee. The final affiliation will be granted by the Federation's General Body.

5. (a) Admission Fees :

An admission fee (one time) of Rs.5,000/- or any other sum as determined by the Federation from time to time shall be charged to a Society seeking membership to the Federation.

(b) Annual Contribution :

Each Memberbody of the Federation shall contribute for each of its national members an Annual Subscription of Rs. 500/- or whatever is laid down by the Federation's General Body from time to time. The annual subscriptions should reach the Federation office on or before March 31 each year.

(c) Other Contribution :

To the Federation Rs.150/- towards the FOGSI building fund/research fund / any other activity recommended by the Managing Committee and approved by the General Body for every new member admitted in the society, to be paid only once on admission.

(d) Official Year

The official financial year of the Federation shall begin from April 1, of each year.

6. Return of Members : Submission of list of Members :

Each memberbody shall submit on or before March 31 of each year a written statement of its members **(Category A and Category B)**. This list of Category A and Category B members who are eligible to vote shall be taken as the final statement for preparing the voters list for the relevant year.

7. Termination of Membership :

Disaffiliation of Memberbodies

Any Society whose membership drops to less than fifteen members in any year will be temporarily disaffiliated after a due notice of at least six weeks by the Secretary General of the FOGSI issued in consultation with the President of FOGSI, and not earlier than six months of starting of the year. The temporary disaffiliation will exist till such time when membership is restored and this period of time shall not be more than one year. If the membership is not restored during this time limit, the Society disqualifies as a Memberbody automatically.

If any Society disregards, violates or does not abide by and be subject to the Memorandum of Association and the rules and regulations and bye-laws and standing orders of the Federation that may be in force from time to time will be liable to disaffiliation.

If any society which fails to pay all its dues to the Federation or any other dues which the Federation may decide from time to time within six months from starting of the year, it will be temporarily disaffiliated after a due notice of at least six weeks by the Secretary General in consultation with the President. The temporary disaffiliation will exist till such time when all dues are paid up. If the dues for any year are not paid at least by November 30 of the year, the society disqualifies as a memberbody automatically.

Any society which holds the All India Congress of Obstetrics and Gynecology or any other conference on behalf of the Federation and does not pay its dues within one year of completion of the Congress will be temporarily disaffiliated after a due notice by registered post of at least 6 weeks by the Secretary General of FOGSI in consultation with the President.

The matter of permanent disaffiliation has to be brought on the agenda of meeting of the Managing Committee and such disaffiliation has to be accepted by at least 2/3rd of the members present and recommended to the General Body at its next meeting for confirmation.

Disciplinary action in Individual Membership

Grounds for disciplinary action

Conduct of any Member is deemed by the Managing Committee to be prejudicial to the interest and the objects of the Federation.

Conduct of any Member is found to bring the Federation into disrepute.

Any Member is held guilty of moral turpitude.

Any Member has made false declaration leading to such member holding dual / multiple membership of the Federation through one / more member Society / Societies

Disciplinary Procedure

Any Member whose conduct is deemed to justify action on the grounds mentioned above shall be issued a notice by the Secretary General under the direction from the President.

The said Member shall be invited to attend the Managing Committee Meeting where this matter is taken up for discussion and opportunity be given to present his / her case in person and not by authorized representative of his / her.

The Managing Committee after perusing the matter may recommend action deemed suitable, ranging from expulsion of the member from certain activities to time bound suspension to termination of such member to the General Body of FOGSI, subject to such resolution being passed by two thirds of the members of the Managing Committee present and voting.

Upon the Managing Committee recommending the course of disciplinary action for such member, the same shall be put as a resolution before a Special General Body Meeting called for the said purpose or at FOGSI's Annual General Body Meeting.

Upon the General Body Meeting passing a resolution by simple majority of the disciplinary action on the individual member, such resolution shall be communicated by the Secretary General to the Member body. If the general body meeting ratifies termination then the member body shall take steps for suspension to termination of such Member as its member within for sixty days of receipt of such communication.

A member expelled once cannot join any Obstetrics and Gynaecological Society as fresh member for a period of three years and only after clearance from FOGSI.

8. General Body Meetings :-

- a) **Annual General Body Meeting** shall be held at headquarters of FOGSI, in Mumbai at a time and date as may be fixed by the Managing Committee. An intimation of Six weeks and a regular notice of thirty days shall be sent to each memberbody under certificate of posting. Such meeting should be held not later than September 28 each year.

- b) **Special General Body Meeting :-**

A Special General Body Meeting of the Federation may be convened by the Managing Committee of its own accord or on the requisition of at least twenty memberbodies addressed to the Secretary General of the Federation specifying the object for which the meeting is to be convened. On receipt of such a requisition, the President shall convene such a meeting within two months at such time and place he may fix. The Secretary General shall give under Certificate of posting at least thirty days notice to the memberbodies and no other business shall be transacted at such Special General Body Meeting than that stated in the notice.

- c) **General Body Meeting :-**

The President and or Managing Committee may convene such a meeting whenever necessary, with a notice of at least thirty days.

- d) **Emergency General Body Meeting :-**

In case of any National Emergency arising, the President may convene such a meeting with due notice of 10 days by Speed Post / Courier / E-mail. Even in dire emergency, the President can send circular by Speed Post / Registered AD / Courier / E- mail / SMS of the concerned issue and decide the matter after eliciting opinion from the memberbodies. Alternatively the office bearers are authorized to take appropriate decision under such circumstances.

President and Secretary General can take the necessary decision in dire emergencies.

The agenda for above meetings can be sent by Post/ put on Website / E-mail.

9. How Convened:

All meetings of the Federation shall be convened by circular sent by the Secretary General to each memberbody by posting on the stated dates in Item (8), and special provision as stated in Item No. (8d)

10. All India Congress of Obstetrics and Gynaecology (A.I.C.O.G.) :

For purpose of holding All India Congress the country shall be divided into 4 Zones

East Zone States

Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Sikkim, Tripura, West Bengal

North Zone States

Delhi, Haryana, Jammu and Kashmir, Punjab, Uttaranchal, Uttar Pradesh

South Zone States

Karnataka, Kerala, Pondicherry, Tamil Nadu, Telangana (Andhra Pradesh)

West Zone States

Chhatisgarh, Goa, Gujarat, Madhya Pradesh, Maharashtra, Rajasthan

In case in future any new state is formed, it will be put in the appropriate zone.

The All India Congress of Obstetrics and Gynaecology should be held in rotation in West zone, East zone, South zone and North zone of India in regular order, after due written invitation.

In case no invitation is received from any of the member-bodies of the zone for the respective year for hosting the congress, then the choice of venue will be given to the next zone in order of sequence as mentioned above.

After the choice is made for the particular year, then the choice of venue for subsequent year will be made according to the above mentioned procedure laid down.

Conference Protocol : The President and the Secretary General of FOGSI are the final authority pertaining to any matter of the AICOG. The Scientific Program and Guest Speakers should be confirmed and endorsed by the President and the Secretary General of FOGSI.

11. Delegate Fee :-

The Registration fee of the Congress and delegate fee of the Congress will be synonymous.

The delegates fee shall be recommended by the Managing Committee and confirmed by the General Body from time to time.

A host Society organising the All India Congress of Obstetrics and Gynaecology or any official conference of the Federation shall contribute to the Federation 20% of the total delegate fee received from the Congress and this contribution should be paid within three months of holding the Congress.

A host Society organising the Yuva FOGSI conference of the Federation shall contribute to the Federation 10% of the total delegate fee received from the Congress and this contribution should be paid within three months of holding the Congress.

In addition to the above, the host Society organising any conference on behalf of the Federation shall pay 30% of the net profit to the Federation as share of the Federation within one year of holding the Congress along with the statement of Account certified by a recognised Chartered Accountant.

Late and spot registration charges will be determined from time to time by the Managing Committee.

12. Delegates to the Annual, Special and other General Body Meetings :-

- a) Delegates will comprise of all members of the Managing Committee as per Clause I (Definitions) and delegates nominated by memberbodies.
- b) Delegates of Memberbodies :-
 - i) Each memberbody can nominate following number of delegates :

Memberbodies with less than 500 members	= 2
Memberbodies with 501 to 1000 members	= 3
Memberbodies with 1001 to 1500 members	= 4
Memberbodies with 1501 to 2000 members	= 5
Memberbodies with 2001 to 2500 members	= 6
Memberbodies with 2501 or more	= 7
 - ii) The Secretary of the Memberbody shall communicate the names of their nominated delegates to the FOGSI office on or before fifteen days prior to holding such above referred meetings as stated in Item 12 (b)(i). However the final list shall be submitted to the Secretary General not later than 2 hours before the said meetings.

- iii) Member of any memberbody will be allowed to attend above referred meetings, and may participate in the discussion but will not be eligible to vote except the Categories mentioned in previous Items.
- c) Only members of Managing Committee and nominated delegates of memberbodies will be allowed to vote at above meetings.

13. Ex-Officio :

Office bearers and members of the Managing Committee of the Federation for the year shall be ex-officio delegates to the Annual or any other General Body Meeting of the Federation with the right of voting.

14. Quorum for various General Body Meetings :-

The Quorum for above referred meetings should be fifty voting members.

The Quorum for the Special General Body meeting convened on request by the requisitionists, must include at least members from fifteen memberbodies who have asked for such a requisition meeting. If there is no quorum for such a requisition meeting, then such a meeting stands dissolved and the matter referred therein cannot be taken up for next two years.

15. Adjournment of General Body Meeting :

If within half an hour from the time appointed for a General Body Meeting, quorum be not present, the meeting shall stand adjourned to such a date and time as the President may fix, and notice of such adjournment shall not necessarily be given. At the adjourned meeting, the number present for the time being shall constitute a quorum. The minimum period of adjournment shall be half an hour.

16. Dissolution of the Requisitioned General Body Meeting :

If within half an hour from time appointed for General Body Meeting, a quorum be not present, the meeting shall stand dissolved.

17. General Body Meetings

(A) Types of General Body meetings and business to be transacted at the Annual General Body Meeting..

(a) Annual General Body Meeting

The Annual General Body meeting of FOGSI shall be held in the city of its headquarters at a time as may be fixed by the Managing Committee and

an intimation of at least six weeks and a regular notice of at least thirty days shall be sent to every member under certificate of posting. The following shall be included in the agenda besides other matters.

- i) To appoint scrutineers for election process.
 - ii) To confirm the minutes of the last Annual General Body Meeting and other General Body Meeting(s) if any.
 - iii) To receive and approve the Annual Report of the Managing Committee.
 - iv) To receive and approve the audited Income and Expenditure statement and the Balance Sheet of the Federation for the year ended on proceeding March 31.
 - v) To receive and approve report of the Journal Committee.
 - vi) To receive and approve report of the ICOG.
 - vii)
 - a) To elect the Secretary General, Deputy Secretary General, Treasurer and Joint Treasurer.
 - b) To appoint the Secretary at the place of the President who will be nominated by the President Elect.
 - c) To elect Committee Chairpersons.
 - viii) To receive and announce the report of the scrutineers for the election for the post of President and four Vice Presidents and also FOGSI representatives to International bodies when relevant.
 - ix) To appoint auditors and legal advisor / advisors for one year.
 - x) To consider such resolutions as may be included by the Managing Committee in the agenda of business and such other resolutions as may be brought forward in accordance with rules.
 - xi) To consider such other subjects as may be included by the Managing Committee in the Agenda of business.
 - xii) Any other matter that may be brought forward with the permission of the chair.
- (b) **General Body Meetings** - These can be held as found necessary by the Managing Committee, President and Secretary General at a time and place decided by it. An intimation of at least six weeks and a notice at least of thirty days will be sent to every member.
- (c) **Emergency General Body Meeting** - The Secretary General in consultation with President can call an Emergency meeting by giving at least seven days notice to every member by speed post, e-mail and courier. No matter other than that on the agenda will be discussed at the meeting.

(d) Requisitioned General Body Meeting –

Any twenty member bodies of FOGSI can request the Secretary General in writing to call a requisitioned General Body meeting for a specific purpose. The office bearers of FOGSI will decide whether such a requisitioned meeting be called or not. The decision will be intimated by the Secretary General in writing to those who had requested for the meeting. If the Office Bearers have declined to call the meeting, it will be open for those who have requested the meeting to make a fresh written request supported by another fifteen member bodies to call for a general body meeting for the same specific purpose. It will now be binding on the Secretary General to call for such a requisitioned meeting at a place and time decided by the Office Bearers by giving thirty days notice to every member of FOGSI by certificate of posting. No matter other than the specific purpose for which the meeting is requisitioned can be discussed at this meeting.

(B) Quorum at General Body Meetings –

The quorum at all types of General Body meetings except the requisitioned General Body meeting shall be fifty. The quorum for requisitioned General Body meeting shall be eighty including official voting representatives from at least fifteen memberbodies. If there is no quorum, all General Body meetings can be adjourned for at least half an hour and be held at the same place. Such adjourned meetings of the Annual General Body, General Body and Emergency General Body shall need no quorum. Requisitioned General Body meeting cannot be held without requisite quorum.

(C) Decision Making at General Body Meetings -

Every members of FOGSI is entitled to attend and take part in the deliberation of the General Body meetings. However each member body shall have votes as per clause 12 (b) (i) and intimate to the Secretary General the names of their voting delegates at least 2 hours prior to the meeting.

(D) All decisions at Annual General Body Meetings, General Body Meetings, and Emergency General Body Meetings shall be taken by a simple majority of voting members present and voting. In case of a tie the presiding officer shall exercise an additional casting vote. In case he decides not to use his casting vote, the decision should be by drawing lots.

(E) Every member has a right to attend and take part in the discussion of General Body Meetings, but only the entitled voting delegates will be allowed to vote.

18. Submission of Resolutions :

Each memberbody shall submit to the Secretary General at least six weeks before

the date of the next Annual General Body Meeting of the Federation, of which a provisional notice of six weeks will be given by the Secretary General, all resolutions which it may desire to propose for discussion at the next Annual General Body Meeting of the Federation with such explanations and references to sources of information on the particular topics therein referred to as it may deem likely to promote full and fair consideration of the matters in question.

19. Preparation of Agenda :

The Secretary General in consultation with the President shall prepare the Agenda and the Minutes of all the General Body Meetings. The Secretary General shall send or make available on website / by e-mail to every memberbody not less than twenty days before all the General Body Meetings, copy of the agenda and the resolutions sent by the memberbodies for consideration.

20. Moving of Amendments put forward by the Resolution :

After the Agenda papers have been sent to the memberbodies they shall communicate within fourteen days to the Secretary such suggestions or amendments as they desire to make, in the draft of the proposed resolutions on the Agenda papers or otherwise. The Committee (a) will consider all such suggestions or amendments at their meeting to be held on the eve of the Annual General Body Meeting, (b) will have power to reject or modify or amend without giving any reasons thereof, any of the suggestions or amendments submitted by the memberbodies and (c) will adjust the Agenda accordingly. It will however, be open for a delegate of a memberbody to move in the General Body Meeting any amendment previously submitted by that memberbody for the consideration of the committee. It will not be open to any delegate to propose for discussion any new amendment unless the Chairman is satisfied that such amendments are necessary due to the acceptance of other amendments or that it seeks to clarify the resolution. Delegates will be free to move amendments in the light of discussions that have taken place at the General Body Meeting.

However, whenever a resolution or resolutions as approved by the Managing Committee is or are put forward for consideration of the Annual General Body Meeting, the delegate / representative of the sponsoring memberbody will propose and read the resolution as approved by Managing Committee.

21. Rejected Resolutions :

In the event of any resolution of similar purpose being discussed and rejected by Federation at the two preceding consecutive Annual General Body Meetings, it shall not be competent for any memberbody to propose a like resolution until after next two Annual General Body Meetings.

22. Right of the Managing Committee to Give Notice of Resolutions :

The Managing Committee is empowered to include in the Agenda any subject or resolution though not circulated for consideration at the Annual General Body Meeting.

23. Rights of the Managing Committee to Give Notice of Fresh Resolution in Emergency Cases :

The Managing Committee may bring up a fresh resolution or resolutions on matters of public importance for consideration at the Annual General Body Meeting on an emergency arising. The Committee may nominate a delegate or delegates to propose and support such resolution for discussion at the Annual General Body Meeting. In such a case it will be open for the delegates to move proper amendments or resolutions.

24. Questions How Decided :

At all General Body Meetings of the Federation, whether annual or special, questions shall be ordinarily, but subject to the provisions of the Rules and Regulations, be determined by a majority of voting delegates present and voting.

25A.. President :

- (a) The President shall be elected at least one year ahead.
- (b) The President shall be the executive head of the Federation. At all General Body and Managing Committee Meetings of the Federation, he shall preside and control the business of the meeting. In the event of his absence or justifiable unwillingness to preside any one of the Vice Presidents shall be selected to preside by drawing lots.
- (c) The President shall preside over the All India Congress of Obstetrics and Gynaecology.
- (d) The President shall be the President of Indian College of Obstetricians and Gynaecologists and will preside over the meetings of the College, and in his absence any one of the Vice Presidents will be selected to preside by drawing lots.
- (e) The tenure of the post of President is one year only or till his successor is installed. After the tenure is over, he will not contest for the post of President again in future, nor contest for any post of office bearers of FOGSI, Chairman of committee's of FOGSI and Chairman of ICOG in future. However, he will be entitled to contest for the post of Representative of FOGSI to FIGO, AOFOG, SAFOG and any other international organisations, office bearer of Journal Committee i.e. Editor, Associate Editor, Joint Associate Editor, Assistance Editor and Office Bearer of ICOG i.e. Hon. Secretary, Vice Chairman, Chairman and member of any specific committee appointed by Managing Committee / General Body only.

25B.. Vice-Presidents :

- (a) Vice-Presidents shall be elected atleast one year ahead.
- (b) All Vice Presidents will be designated as Vice Presidents.
- (c) Vice President will be permitted only to contest for the post of President of FOGSI and all the other posts that the President of FOGSI is permitted to contest as per clause 25 (A) (e)

26. Eligibility for contesting for or holding positions in FOGSI or Memberbodies :

(President / Vice Presidents / Secretary General / Deputy Secretary General / Treasurer / Joint Treasurer and Representative to FIGO / AOFOG / SAFOG or any International organization, ICOG / Journal / Any equivalent post created from time to time).

(i) For any position in FOGSI or Memberbodies

Should have Postgraduate Qualifications : Diploma / Degree / Membership / Fellowship in Obstetrics and Gynaecology recognized by MCI / FOGSI / Government of India (GOI).

(ii) For post of President of FOGSI

Should have served a complete tenure as Vice President of FOGSI or Secretary General of FOGSI or Chairperson / Vice Chairperson of ICOG.

(iii) For post of Vice President of FOGSI

Should have served a complete tenure as Chairperson of a FOGSI Committee or Secretary of ICOG or should have served as a President / Secretary of a FOGSI Memberbody and attended at least four Managing Committee meetings of FOGSI.

(iv) For positions in FOGSI other than President or Vice President

Should have served for at least three years as an office bearer of a Memberbody or as an Office Bearer of FOGSI or as Chairperson of a FOGSI Committee or as an Office Bearer of ICOG or as an Editor of JOGI (Editor, Associate Editor, Joint Associate Editor, Assistant Editor) Minimum experience of three years essential.

(v) For the position of Representatives of FOGSI to FIGO, AOFOG and SAFOG

Should have served a complete tenure as President, Vice President or Secretary General of FOGSI or Chairman or Vice Chairman of ICOG.

(vi) The following rules and regulations will apply to all the official positions in FOGSI

- (a) No member holding an official position in FOGSI, ICOG or JOGI to contest for or hold a second term in the same office.** This restriction shall include members nominated as official representatives of member bodies or members of the Governing Council of ICOG.
- (b) *No member shall be permitted to simultaneously hold two official positions in either FOGSI, ICOG or JOGI.*** This restriction should exclude members nominated as official representatives of member bodies or members of the Governing Council of ICOG.
- (c) Members holding an official position in FOGSI, ICOG or JOGI must resign from the said official position before contesting an election** or applying for being selected for any official position in FOGSI, ICOG or JOGI.

(vii) The following rules and regulations will apply to all the Memberbodies of FOGSI

The President's tenure should be for maximum two years and maximum two terms are permitted. The President shall not hold any other office or as elected position in local society after his / her tenure as President is over.

In each society there should be democratically elected, selected office bearers preferably every year or every two years.

The representative of society to FOGSI should not represent the society for more than six years. All office bearers and executive committee should change in April.

The Clause 26 (i) will apply to all the posts filled in the memberbodies.

27. The Managing Committee :

(a) The Managing Committee shall comprise of the following :

- (i) President
- (ii) Vice Presidents five (with effect from 2013)
- (iii) Immediate Past President
- (iv) President Elect.
- (v) Secretary General (from FOGSI Headquarters)
- (vi) (i) Deputy Secretary General (from FOGSI Headquarters)
- (ii) Joint Secretary at the place of President

- (vii) (i) Treasurer (from FOGSI Headquarters)
- (ii) Joint Treasurer (from FOGSI Headquarters)
- (viii) Incoming Vice Presidents
- (ix) Editor of the Journal / Nominee
- (x) Associate Editor, Journal
- (xi) Joint Associate Editor, Journal
- (xii) Assistant Editor, Journal
- (xiii) First Joint Assistant Editor, Journal
- (xiv) Second Joint Assistant Editor, Journal
- (xv) Chairperson of ICOG / Nominee
- (xvi) Vice Chairperson, ICOG
- (xvii) Secretary, ICOG
- (xviii) Chairpersons of the Committees of FOGSI
- (xix) FOGSI representative to FIGO, AOFOG, SAFOG and any other International Organisations
- (xx) Members nominated as official representative by the memberbodies.
- (xxi) All the Past Presidents of FOGSI
- (xxii) Past Vice Presidents (within last ten years with effect from 7/1/2011 prospectively and will have voting rights for first three years)
- (xxiii) Past Secretary General for a period of 10 years (with effect from 28.9.2014)
- (xxiv) Conveners / Co-ordinators of FOGSI's Special Projects.

The Journal Committee :

The Journal Committee shall comprise of the following:

- (i) Editor
- (ii) Associate Editor
- (iii) Joint Associate Editor
- (iv) Assistant Editor
- (v) Joint Assistant Editors (two)
- (vi) Secretary and Manager
- (vii) Assistant Secretary

- (viii) Joint Assistant Secretary
- (ix) Sixteen members representing the memberbodies (Correspond in National Editors) to be elected or selected (every three years)
- (x) Past Editors
- (xi) Ex- Officio : President, Secretary General, Deputy Secretary General, Joint Secretary, Treasurer and Joint Treasurer of the Federation.

II Day to Day working of the Editorial Board at the place of FOGSI Office.

- (A) Editorial Side : Comprising of Editor, Associate Editor, Joint Associate Editor, Assistant Editor, First Joint Assistant Editor and Second Joint Assistant Editor will be selected from amongst Mumbai Obstetric and Gynaecological Society members residing in Mumbai. Preference will be given to those who have worked on administrative side by their seniority, subject to fulfilling the requirements of the post.
- (B) Administrative Side : Comprising of Secretary and Manager, Assistant Secretary and Joint Assistant Secretary. Joint Assistant Secretary will be selected from amongst Mumbai Obstetric and Gynaecological Society members residing in Mumbai.

A Editorial Side:

(a) Criteria for selection on Editorial side for the post of Second Joint Assistant Editor

- Teaching experience of minimum five years for undergraduate for MBBS and / or Postgraduates for M.D. or equivalent qualification.
- Teaching experience in recognized Medical College and teaching hospital affiliated to University.
- Should have held the post of Associate Professor / Reader / Hon. Associate Professor in recognized Medical College and teaching hospital affiliated to University.
- Should have published minimum ten publications in our Journal. (The Editors will interview the candidates. The appointed candidates will be on probation for one year and after satisfactory work will be confirmed further on)

(b) Duration of Tenure:

The appointments for each post will be made for a total period of three years only.

For becoming an Editor, the person must have held the post of Associate Editor, for becoming an Associate Editor, the person must have held the post of Joint Associate Editor and for becoming the Joint Associate Editor the person must have held the position of Assistant Editor, for becoming the Assistant Editor the person must have held the position of Joint Assistant Editor, for becoming the First Joint Assistant Editor the person must have held the position of Second Joint Assistant Editor.

B Administrative Side:

a) Criteria for selection on Administrative side for the Junior most post of Joint Assistant Secretary :

- Teaching experience of minimum three years to Undergraduate for MBBS and / or Postgraduates.
- Teaching experience in recognized Medical College and Teaching Hospital affiliated to University.
- Should have published minimum five publications in our Journal. (The Editors will interview the candidates. The appointed candidates will be on probation for one year and after satisfactory work will be confirmed further on)

b) Duration of Tenure:

The appointments for each post will be made for a total period of three years only.

For becoming the Secretary and Manager the person must have held the post of Assistant Secretary and for becoming the Assistant Secretary, the person must have held the post of Joint Assistant Secretary.

During the tenure of any post on the Administrative side, if the person is found negligent and irresponsible in work, such person's post will be terminated forthwith on recommendation of the Editors to the Managing Committee.

- c) The appointment for office bearers on editorial side, administrative side and for corresponding national editors will be made from January each year. They will be reappointed every year for a total period of three years.
- d) International Advisory Board : Editorial board will appoint international advisory board and decide the total number and their tenure from time to time. However, they will not be entitled for any correspondence regarding Journal committee nor will they have any voting right.

II Members Representing Memberbodies on Journal Committee (Corresponding National Editors)

The number of members representing memberbodies will be sixteen for three years each.

- a) Criteria for selection of members representing the memberbodies : should have teaching experience of minimum five years to undergraduates / postgraduates or should have published minimum five publications in our Journal and/or International peer reviewed Journals.

b) Duration of Tenure:

The appointments will be made for a total period of three years only.

During the tenure of such appointments as member of the Journal Committee, if the person is found negligent and irresponsible in work, such person's membership will be terminated forthwith on recommendation of the Editors to the Managing Committee.

Appointment of the Journal committee shall be held at the General Body Meeting at the time of AICOG on recommendation of the Managing Committee.

Election Process:

- (a) The President and the Vice-Presidents shall be elected at least one year ahead. Office Bearers, Secretary General, Deputy Secretary General, Treasurer and Joint Treasurer of the Federation shall have their tenure for maximum three years only. The Joint Treasurer will ascend to the post of Treasurer, the Treasurer will ascend to the post of Deputy Secretary General and the Deputy Secretary General to Secretary General. They cannot hold the same post for more than three years. All the above posts are renewable every year. Joint Treasurer's post will be advertised when vacant and will be filled by applicants from only members of Mumbai Obstetric

and Gynaecological Society residing in Mumbai by postal ballot by FOGSI Managing Committee members. The Secretary General, Deputy Secretary General, Treasurer and Joint Treasurer shall be at the office of the Federation. Joint Secretary shall be at the place of the President and will be nominated by the President.

- (b) During the first week of May, the Federation office shall call for one nomination for the Presidentship and five (with effect from 2011) nominations for Vice Presidentship from the memberbodies as Zonal Vice Presidents (Two from West Zone and one each from South, North and East Zone) The nominations should reach the Federation office on or before May 31 taking into consideration the last working day of the month of May as specified by the Federation office circular giving the date and time of closure.

Every three years the election for the FOGSI Representative to FIGO will be held along with the Presidential and Vice Presidential election. (to coincide with FIGO Conference year)

The FOGSI Representative to AOFOG and SAFOG will be appointed on the similar lines as the FOGSI representative to FIGO. Such Representative should be elected by postal ballot every two years along with the election of President and Vice-Presidents of FOGSI.

The nominee elect will represent the Federation of Obstetric and Gynaecological Societies of India from the commencement of the next year.

The methodology of this election would be the same as for the Presidential election of our Federation and the result will be sent to the Secretary General of FIGO, AOFOG and SAFOG respectively. A copy of the Minutes / or report of the Managing Committee of FIGO or AOFOG, SAFOG will be submitted by the representative to the Managing Committee of FOGSI. For FIGO, AOFOG and SAFOG congresses and their activities in any particular year, the President in the office will be representative in the General Assembly and be one of the official delegates for such congress and General Assembly in consultation with the Managing Committee.

The FOGSI Office will entertain for the purpose of preparing the voting list for the election of President and Vice Presidents, names of the members of memberbodies as on March 31 of that year in the file of FOGSI. No additional list of members received in the FOGSI office after March 31 will be considered for preparing the list of voters.

The Secretary General / Deputy Secretary General / Joint Secretary / Treasurer / Joint Treasurer shall be the returning officers of the election. They shall sign all voting papers. The scrutinizing of the voting papers shall only be carried out by the scrutineers appointed by the Managing Committee of the Federation. By July 1 the Federation office shall forward to each active member of memberbodies, a voting paper signed by the Secretary General / Deputy Secretary General / Joint Secretary / Treasurer / Joint Treasurer by Registered Post / Speed Post / Courier containing the names of persons who have been nominated and two envelopes, one envelope marked "Voting Paper Only" and the second envelope numbered and bar-coded business reply envelope.

Necessary instructions in the ballot paper regarding exercising their franchise for Vice Presidents should be mentioned as follows :

- Every voting member of FOGSI will have to vote for Five Vice Presidents, otherwise their vote will be invalid.
- Vice President's name on Zonal basis (two from West zone, one each from South, North and East Zone) should be mentioned in the Ballot paper.
- This amendment will be on effect from the 2011 election year.

(c) Regarding nominations.

- i) All the member societies to be sent printed form for the nomination/s for the post of President / Vice Presidents and / or any other post for which nominations are called for in a prepaid envelope bearing address of FOGSI office for return of the nomination/s to be made by the member societies. The Member Society will be required to nominate name / names of member / members for the post of President / Vice Presidents and / or any other post for which nominations are called for on the prescribed form only and not otherwise and the same must be returned by the Member Society to FOGSI in the prescribed envelope provided by FOGSI and not otherwise. Any nomination received in other than the prescribed form and in prepaid envelope made available by the FOGSI, will be treated as invalid, null and void ab-initio.
- ii) Member societies should send in the original prescribed forms sent by FOGSI for the nomination/s in the prescribed envelope by Indian Postal Service only, sent by the FOGSI office to reach on or before the due date i.e. 5.00 p.m. on May 31 or last working day of May.
- iii) Every nomination/s received back by FOGSI from its member Societies shall be opened by the office of FOGSI and the stamp shall be put on the

envelope as well as nomination form indicating the date and time when the same was received. The nomination form shall be entered into a bound book indicating the date on which the nomination is received, the serial number, and the name of the member society from whom such nomination is received and the signature of the designated authorities. All the nomination/s shall be kept in a separate file date wise.

- iv) After scrutinizing the nomination forms, the designated authorities shall make a list of the nomination/s which are valid / invalid.

(d)

1. Managing Committee will appoint Designated Election Authority.
2. The Ballot papers and accompanying envelopes should be printed as per FOGSI norms. Each of the ballot papers shall bear a stamped signature / printed signature of the Designated Election Authority / returning officers along with stamp of FOGSI which shall be changed every year by the Designated Election Authority / returning officers.
3. Two envelopes, one brown envelope marked "Voting Paper Only", and the second light brown numbered and bar-coded business reply envelope are to be enclosed. Each of the envelopes shall bear an identical number as in the list of members finalized as on March 31, except the envelope marked voting paper only.
4. The ballot paper along with the two envelopes and a ½ page standard structured Curriculum Vitae of the candidates contesting, containing the following : (a) Passport size Photograph, Black and White, (b) Academic qualification of the Candidate, (c) Contribution to FOGSI, (d) Contribution to local Society, (e) If elected what type of service will be given to FOGSI, (f) Publication in FOGSI and various Journals, (g) Teaching experience (h) Prizes and Awards won at the University, National and International level, all being put into third envelope shall be posted by "Registered Post / Speed Post / Courier" through a post office authorized to accept / receiving bulk mail. After posting of the envelopes, the FOGSI office should obtain a certificate about the total number of packet posted through such post office. The candidates are also free to send their appeal separately.
5. The member after exercising his voting right is to put the ballot paper in the brown envelope marked (voting paper only), which is to be closed and inserted in the light brown business prepaid envelope (numbered and bar coded).

6. The official prepaid envelope containing the ballot paper received back through post or courier shall be arranged date wise and shall be entered in a bound register, recording the serial number, the date on which the each envelope is received, the serial number printed on such envelope and the signature of the staff of FOGSI Office.
7. The office staff of FOGSI should check the bar coding to establish authenticity of the envelope and after it is being established that envelope so received back is genuine, to make a packet of 50/75/100 as is convenient. Any envelope found to be spurious is to be kept separate. All envelopes should be kept in a sealed container.
8. The prepaid envelopes received should be sealed on September 10 or last working day before September 10 at 5.00 p.m. under the supervision of the designated election authority and authorized Office Bearers of FOGSI.
9. The sealed trunks containing the received prepaid envelopes should be handed over to the designated election authority on the day of the meeting of the Managing Committee and Annual General Body Meeting of FOGSI for scrutiny, counting, submission and declaration of the result.
10. The designated election authority should inform the Managing Committee about the total number of voting papers printed, number of voting papers sent to members of the memberbodies, number of voting papers received back which are valid and which are not valid. After all the counting of the voting papers is done, the designated election authority should sign the result of the elections and hand over the same to the President for the declaration of the result at the time of the Managing Committee Meeting / Annual General Body Meeting.
11. Persons elected as President and Vice Presidents shall take office at the next Annual congress of FOGSI. After counting all the ballot papers will be sealed and signed by the designated election authority. Sealed ballot papers will be kept in the custody of the Federation Office. After one year of the election, these ballot papers will be destroyed, if not required for any legal purpose.

d (1) ICOG :

- (i) Members of the Governing Council shall be twenty five elected members, office bearers of FOGSI, all the Past Presidents of FOGSI and all Past Chairmen of ICOG.

(ii) Past Presidents of FOGSI will not be eligible to contest for Chairman's, Vice Chairman's or Secretary's post of ICOG.

(iii) Tenure of the office bearers of ICOG:

a) The Chairman and Vice Chairman will have term of one year and cannot hold the same post again.

The current Chairman elect and Vice Chairman Elect will have a tenure of two years (April 2009 - April 2011).

Chairman Elect and Vice Chairman Elect will be elected one year ahead of holding the post.

b) The Secretary's term will be for three years.

(iv) Election Procedure:

a) All the posts of Governing Council, Chairman, Vice Chairman, Secretary and Members will be elected by the members, fellows of the ICOG and (non-fellow including non members and office bearers of FOGSI) by postal ballot.

b) ICOG being Academic wing of FOGSI, the office bearers of the ICOG must have ten years teaching experience.

e) Regarding Election Dispute:

i) In the event of the contestant raising any issue relating to the election, the same shall be complained by the contestant to the President / Secretary General of FOGSI, who shall institute a Tribunal of three members from the Managing Committee within two months of receipt of such complaint. The Tribunal shall investigate the complaint on the basis of the documentary evidence as produced before the Tribunal including Affidavits (if any), after an opportunity for hearing to the Complainant / contestant in person (and not to any authorized representative, constituted Attorney, advocate, Chartered Accountant etc) and submit its report within 3 months to President / Secretary General of FOGSI.

ii) The President shall table the report of the Tribunal before the next meeting of the Managing Committee for consideration and further action in the matter.

(f) Elected Members :

Each memberbody having membership upto 100 will elect one representative to the Managing Committee, an additional one when membership exceeds 100. Similarly there will be alternate Representatives. Such names with addresses shall be sent to the Secretary General of the Federation at least Six weeks before the Annual General Body Meeting & other General Body Meetings of the Federation. The number of representatives for all types of General Body Meeting will be as per clause 12(b)(i). Similarly the names of the alternate representatives with addresses should also be forwarded. Such members elected as representatives of the memberbodies shall have the voting rights.

(g) Co-opted Members :

The President may co-opt any person for specific purpose. Such co-opted members shall have no voting right.

(h) Committee Chairman :

The committee will be headed by chairman. The chairman of the various committees shall be elected by the Managing Committee of FOGSI by the election procedure similar to that of Joint Treasurer. Such elected chairmen shall have voting right in the managing committee of FOGSI.

28. Term of Office :

The term of the Managing Committee shall be one year and every member of the committee shall remain in office until the next committee is elected.

(a) **Office Bearers :** Secretary General, Deputy Secretary General, Treasurer and Joint Treasurer of the Federation shall have their tenure for three years. The Joint Treasurer will ascend to the post of Treasurer, the Treasurer to the post of Deputy Secretary General and Deputy Secretary General to / Secretary General. They cannot hold same post for more than 3 years. All the above posts are renewable every year. The Chairpersons of various committees will not be eligible to be a Chairman of any other committee after a maximum tenure of 3 years. Their election will be similar to the Joint Treasurer's election process.

(b) **Vacancy :**

i) Any Vacancy in the office of the President prior to taking charge shall be filled by the President elect with posts being open for the President and President elect at the next election.

- ii) Any Vacancy in the office of the President after taking office will be filled by an election conducted by postal ballot amongst the members of the Managing Committee from the five Vice Presidents for the balance of the President's term. This being an incomplete tenure the said Vice President would be eligible to contest an election for this post in future.
- iii) Any Vacancy in the office of the ICOG Chairperson prior to take in office will be filled by the Chairperson elect with posts being open for the Chairperson and Chairperson elect at the next election.
- iv) Any Vacancy in the office of the Secretary General would be filled by the Deputy Secretary General, the post of Deputy Secretary General will be filled by the Treasurer and the Treasurer post will be filled by the Joint Treasurer for the balance of their tenure.
- v) Any Vacancy in the office of the Secretary of ICOG will be filled at the time of the next election. In the interim the Vice Chairperson would be responsible for the Secretary's work.
- vi) Any Vacancy in the office of the Chairperson or Representative of FOGSI to international organizations will be filled by the Managing Committee on the recommendation of the President and Secretary General at its next meeting for the balance of the tenure.

29. Duly Constituted Inspite of Vacancy :

The Managing Committee shall be deemed to be duly constituted and to be entitled to carry on their functions inspite of any vacancy or vacancies in their composition.

30. Duties and powers of the Managing Committee :

The Managing Committee shall have the following powers.

- (a) To perform all executive duties and to carry on work of the Federation.
- (b) To make, issue, vary and repeal such standing orders and byelaws for the furtherance of the purposes for which the Federation is established and for carrying on its business, as they may, from time to time, consider necessary, provided such standing orders be not repugnant to the Rules and Regulations.
- (c) To appoint Journal Committee consisting of office bearers who will be elected every three years. Office Bearers of the Journal committee, viz. The Editor, Associate Editor, Joint Associate Editor, Assistant Editor, Secretary and Manager, Assistant Secretary and Joint Assistant Secretary. They shall not seek election for the same post for more than one term comprising of not more than three consecutive years. National corresponding editors of the Journal shall not hold their position for a continuous period of more than three years.

- (d) To publish / arrange to publish periodically a Journal of Obstetrics and Gynaecology of India and for this purpose to appoint Manager and other persons and to defray all expenses of such publications.
- (e) To delegate such functions to special committees and persons and on such terms and conditions, and to revoke after such delegation as the Committee may from time to time think fit.
- (f) To present a report of their proceedings and a Statement of accounts of the Federation duly certified by the auditors at the Annual General Body Meeting of the Federation.
- (g) To establish Obstetric and Gynaecological Societies in India in areas where they do not exist.
- (h) To invite from memberbodies suggestions for the venue of All India Congress of Obstetrics and Gynaecology, select subjects for discussions and invite nominations for President and Vice Presidents and representative to international organisation to which FOGSI is affiliated. It may be noted that the two successive congresses should not be held as far as possible in the same zone.

The subjects for discussion at such congress should be decided two years ahead of the congress.

- (i) To sell, improve, manage, develop, lease, dispose of or otherwise deal with all or any part of the property of the Federation with the sanction or ratification of the General Body.
- (j) To subscribe to, become a member of or otherwise co-operate with any other Association, whether incorporated or not, whose objects are wholly or in part similar to those of the Federation.
- (k) To remunerate any person or company for services rendered to the Federation.
- (l) From time to time to borrow or raise funds which may be required for the purpose of the Federation upon bonds, debentures, bills of exchange, promissory notes or other obligations or securities of the Federation or by mortgage or charge of the Federation's property with the sanction of the General Body.
- (m) To undertake and execute any Trust, the undertaking of which may seem to the Federation desirable either gratuitously or otherwise.
- (n) To initiate, establish and undertake necessary steps to build a premises for the "FOGSI".

- (o) Generally to do all other things incidental to the attainment of the objects of the Federation.
- (p) To accept resignations of the President, President - Elect, Vice Presidents, Vice Presidents Elect and Office Bearers and Members of the Managing Committee and Members of the Journal Committee, ICOG Chairman, Vice Chairman and Secretary.
- (q) Any requisite matters pertaining to ICOG.

31. Meetings of the Managing Committee :

Meetings of the Managing Committee will be held at the office of the Federation, or at such other place and at such times as will be fixed by the President.

32. Quorum :

Fifteen members shall constitute a quorum at meeting of the committee.

33. How Convened :

The Secretary General under the direction of the President shall send a notice to every member of the Managing Committee and Society representative through these memberbodies.

34. Agenda and Proceedings of the Meeting :

The Secretary General shall under the direction of the President arrange the business of the meeting and take minutes or notes of the proceedings.

35. Questions to be decided at Committee Meetings :

- (a) Questions before the Committee shall be decided by a majority of the votes of the members present.
- (b) The President may, when he thinks fit, ascertain the opinion of the members of the committee by the issue of a circular and act in accordance with the view of the majority of the members of the committee as so ascertained.

36. Proceedings of the Meetings :

- (a) The Secretary shall record the minutes in the Minutes book and they shall be circulated among members and signed by the Chairman after confirmation at the subsequent meeting of the committee.

- (b) Correct Minutes of the Proceedings of the Committee of the Federation shall be kept in suitable books which shall be open to inspection by members at all reasonable times.

37. Resolutions of the Committee :

Any resolution passed at the meeting of the Committee shall not be reconsidered at subsequent meeting, unless due notice is previously given of such intension nor shall any of the standing orders be altered, rescinded or added to without such notice.

38. Casting vote of the President :

At all meetings, whether of the General Body or of the Committee in case of equality of votes the President shall decide at his discretion either by his casting vote or by drawing lots.

39. Funds of the Federation :

All subscriptions and other money of the Federation shall be paid to its credit in some nationalized bank named by the committee. All cheques shall be signed by the Treasurer / Joint Treasurer and countersigned by the President, Vice President or in absence of either of them by Secretary General for the time being. In the prolonged absence of Treasurer from the Head quarters, the President in consultation with the committee shall authorize any other office bearers for this purpose. A separate current / savings bank account shall be maintained with a Bank for the purpose of current expenditure which account may be operated upon by the Secretary General or such other person as may be authorized by the President in consultation with the Managing Committee and that in such accounts a credit balance in favour of the Federation may be maintained up to a minimum of Rs.3000/-.

40. Duties of the Secretaries :

Secretary General

The Secretary General shall work under the supervision of the President and keep fair minutes and records of the proceedings of the Federation and of these the Secretary General shall be the custodian.

The Secretary General will act in conformity with standing orders and Bye Laws of the Federation.

The Secretary General will be responsible for the day to day administration of the Federation and the management of the Federation's office.

Deputy Secretary General

In the absence of the Secretary General, the Deputy Secretary General shall look after the work of the Secretary General.

The Deputy Secretary General may be delegated work from time to time by the President and /or Secretary General.

The Deputy Secretary General will be responsible for the management of the Federation's website.

Joint Secretary

In the absence of the Secretary General and the Deputy Secretary General, the Joint Secretary shall look after the work of the Secretary General.

The Joint Secretary shall work under the supervision of the President and the Secretary General and will be responsible for assisting the implementation of the Federation's activities undertaken by the President during the year.

41. Duties of the Treasurers

Treasurer

The Treasurer shall be elected from the place of the Registered Office of the Federation and shall perform such functions as the Managing Committee may from time to time determine.

The Treasurer shall receive and make payments of all money and deposit them in banks and maintain an account of receipts and disbursements of the funds, prepare the balance sheet and statement of accounts and get them audited by the auditors appointed by the General Body, and present them to the Managing Committee and the General Body.

The Treasurer will be responsible for the implementation of the Federation's Administrative Guidelines as approved by the Managing Committee and the General Body, from time to time.

Joint Treasurer

The Joint Treasurer shall be elected from the place of the Registered Office of the Federation in the absence of Treasurer, the Joint Treasurer shall look after the work of the Treasurer.

The joint Treasurer shall work under the supervision of the President, the Secretary General and the Treasurer and will be responsible for assisting in the management of accounts and the implementation of the administrative guidelines of FOGSI.

42. Indemnity for Acts Done in Goods Faith :

The Committee (office bearers and the members of the Managing Committee) shall be indemnified in respect of all acts done by them for the Federation in good faith, and no office bearer or member of the committee shall be liable for any act done by any office bearer or member of the committee.

43. Legal Proceedings :

Suits or Legal Proceedings by or against the Federation may be instituted or taken in the name of the Secretary General of the Federation for the time being.

44. Alteration in Rules and Regulations :

- (a) The rules and regulations shall be printed and copies of the same will be available from the office of the Federation for members on request /or on website and no alterations or additions shall be made therein or thereto, unless notice of the same has been given first to the Committee which will send them on to the General Body Meeting for final decision.
- (b) No amendment, modification or alteration of the rules and regulations shall be valid unless passed by $\frac{2}{3}$ majority at the General Body Meeting.

Memorandum of Association and Rules & Regulations (2011) Indian Collage of Obstetricians and Gynaecologists

1. The College:

The Indian College of Obstetricians & Gynaecologists (Referred to as the “College” here after) was established on December 21, 1984 as the Academic Wing of FOGSI at Durgapur on the occasion of the 28th All India Obstetric and Gynaecological Conference.

2. Aims & Objectives:

The aims and objectives of establishing the College are to promote education, training, research and spread of knowledge in the field of Obstetrics, Gynaecology, Reproductive Health, Family Welfare and related areas. The College will be actively involved in National Family Welfare Programs and will advice Fellows to actively associate and co-operate with Central and State Government Health authorities and corporate bodies in implementing all national programmes of Family Planning including training of paramedicals and health personnel.

3. Founder Fellows :

The “College” has One hundred and sixty nine Founder Fellows.

4. Eligibility to Fellowship:

The qualifications recognized to apply for Fellowship are MD, MS, Master of Obstetrics, DNB, MRCOG, FRCS, Fellowship Diploma from the American College of Obstetricians & Gynaecologists or The Australian and New Zealand College of Obstetricians & Gynaecology and Fellowship of the College of Physicians and Surgeons of Bombay or any other such qualification approved by the FOGSI and Medical Council of India and other colleges as decided from time to time.

- 1) Fellowship / Membership will continue as long as the individual continues FOGSI Membership through member body.

- 2) Honorary Fellowship will be conferred on individuals medical or otherwise who have made exceptional contribution to Women's Health and FOGSI. Not more than two Fellowships will be awarded in one year. The total number of Honorary Fellows should not exceed 2% of the total number of Fellows of the College at any time. The Honorary Fellowship is not open to FOGSI members.
- 3) Founder Fellows - (closed).
- 4) Millennium Fellows-Joined in 2000/2001 (closed).
- 5) Members holding membership of college continuously for seven years will be eligible to apply for elevation to Fellowship.
- 6) Fellowship Eligibility:
 - i) Holding of MD / DGO or equivalent qualification for ten years.
 - ii) Membership of FOGSI for five years.
 - iii) Publication of three papers in any reputed Journal / Newsletter / FOGSI Focus etc in the last ten years of 100 ICOG Credit Points over three years.
 - iv) Attendance of two FOGSI sponsored Congresses in the last ten years.
 - v) Presentation of atleast two papers at FOGSI / FIGO / AOFOG / National / State Level Congresses as 1st author in the last ten years.

5. Membership Eligibility:

- i) Category "A" member of FOGSI (Holding of MD / DNB / DGO or equivalent qualification)
- ii) Membership of FOGSI at present.
- iii) Publication of three scientific papers / chapters in the Journal of Obstetrics & Gynaecological of India / FOGSI Publications / National Journal / text books or 100 ICOG Credit Points.
- iv) Attendance of atleast two FOGSI/FIGO/AOFOG Conferences.
- v) Presentation of at least two papers as author at two FOGSI / FIGO / AOFOG / National or State Level Conferences.

6. Examination:

The College in due course of time shall establish examinations for awarding Membership of the College with suitable requirements to be fulfilled by the candidates desirous of appearing for such examinations.

7. Governing Council:

The Governing Council shall comprise of FOGSI Office Bearers, ICOG Office Bearers (Chairman, Vice Chairman and Secretary), Chairman Elect, Vice Chairman Elect and twenty five Elected members. In addition, all the Past Presidents of FOGSI and Past Chairpersons of ICOG will be the members of the Governing Council. All are eligible to vote. The Governing Council shall have twenty five members elected every three years by the Members and Fellows of ICOG.

The Elected members shall continue to function till such time that the new council is elected and their successors appointed by the Indian College of Obstetricians & Gynaecologists. Only Fellows of ICOG can be Office Bearers or Elected members of the Governing Council of ICOG.

8. Office Bearers:

The Members and Fellows of ICOG shall elect the following office bearers from its Fellows.

Chairman

Vice Chairman

Secretary

Persons so elected as Office Bearers of ICOG shall hold their respective office as Chairman,

Vice-Chairman and Secretary until their successors are appointed.

Duration of Tenure :

The tenure of Chairman and Vice Chairman shall be one year and that of Secretary for Three years.

The Chairman and Vice Chairman will be elected one year in advance and will be designated as Chairman Elect and Vice Chairman elect and will be members of the Governing Council. They will take office of the Chairman and Vice Chairman at the inauguration of AICOG from 2013 onwards. The Chairman and Vice Chairman taking office in April 2012 will have a tenure upto January 2013.

9. Duration of the Governing Council:

The Governing Council shall function for a period of three years or until such time that the next Governing Council is duly elected.

10. Vacancies in the Governing Council:

Any vacancy in the Governing Council may be filled by the Governing Council by co-option, if that item is included in the agenda of the meeting. Such co-opted member shall serve on the Council until the new council is duly elected and his/her successor appointed.

11. Quorum:

The quorum for the meeting of Governing Council shall be eleven. The meeting of the Council shall discuss only the agenda circulated by the office. No other item shall be discussed of which due notice is not given to all the members of the Council.

12. Election:

The President of FOGSI, Chairman of ICOG, Secretary of ICOG and Secretary General of FOGSI shall conduct the election of the Governing Council members, Chairman elect, Vice Chairman elect and Secretary of ICOG by postal ballot.

(i) Members of the Governing Council shall be twenty five elected members, (office bearers of ICOG) office bearers of FOGSI, all the past presidents of FOGSI and all past Chairmen of ICOG.

(ii) Past Presidents of FOGSI cannot contest for ICOG Office Bearers elections.

(iii) Tenure of the office bearers of ICOG::

a) The Chairman and Vice Chairman will have term of one year and cannot hold the same post again.

The current Chairman elect and Vice Chairman elect will have a tenure of two years (April 2009 – April 2011).

Chairman elect and Vice Chairman elect will be elected one year ahead of holding the post.

b) The Secretary's term will be for three years.

(iv) **Election Procedure :**

All the posts of Governing Council members, Chairman, Vice Chairman, Secretary and Members will be elected by the members, Fellows of the ICOG and Office Bearers of FOGSI (including non-members and non fellows) by postal ballot.

(v) ICOG being Academic wing of FOGSI, the Office Bearers of the ICOG must have ten years teaching experience.

(vi) **Dates for Election:**

June - Nominations for election.

July - Ballot papers sent out to all members / fellows / past presidents /past chairman

Aug.- Return Receipt of Ballot papers.

September - Result announced.

January/February - Conference. Chairman and Vice Chairman will take office at the inauguration of AICOG from 2013.

The previous Office Bearers continue to function till the new Office Bearers take over.

(vii) **Election Ballot :**

Election ballot in blue colour

13. Certificates and Medallions:

The College shall award suitable certificates and medallions to the Fellows and Members at a suitably arranged Convocation.

14. Fees:

The College shall from time to time fix the various fees to be paid by its Fellows, Members.

15. The General Body :

The General Body of the College shall consist of its Fellows and members and office bearers of FOGSI. General Body shall meet at least once a year preferably at the time of the AICOG.

16. International Academic Activities:

The College shall endeavour to establish rapport with such other National and International Organisations and Institutions that are involved in training, teaching and conducting research programmes in the field of Mother and Child care, Obstetrics, Gynaecology, Reproductive Health and Family Welfare.

17. Fund:

The College can receive donations for a specific purpose as per the aims and objectives of the College from any donor in India or abroad.

Members of Governing Council of ICOG adopted and periodically updated the rules and regulations of The Indian College of Obstetricians & Gynaecologists of The Federation of Obstetric & Gynaecological Societies of India.

Name	Designation	Occupation
Dr. Mahendra N. Parikh	President	Doctor
Dr. C. L. Jhaveri	Chairman	Doctor
Dr. Mahendra N. Parikh	Secretary	Doctor
Adopted on December 21, 1984		

Name	Designation	Occupation
Dr. Usha B. Saraiya	President	Doctor
Dr. M. N. Parikh	Chairman	Doctor
Dr. R. V. Bhatt	Vice-Chairman	Doctor
Dr. Duru Shah	Secretary	Doctor
Amended on September 28, 2002		

Name	Designation	Occupation
Dr. C. N. Purandare	President	Doctor
Dr. Usha B. Saraiya	Chairman	Doctor
Dr. Duru Shah	Vice-Chairman	Doctor
Dr. Sanjay Gupte	Secretary	Doctor
Amended on April 26, 2009		

Name	Designation	Occupation
Dr. C. N. Purandare	President	Doctor
Dr. Duru Shah	Chairman	Doctor
Dr. Uday Nagarsekar	Vice-Chairman	Doctor
Dr. Hema Divakar	Secretary	Doctor
Amended on September 14, 2009		

Name	Designation	Occupation
Dr. Sanjay Gupte	President	Doctor
Dr. Duru Shah	Chairman	Doctor
Dr. Uday Nagarsekar	Vice-Chairman	Doctor
Dr. Hema Divakar	Secretary	Doctor
Amended on April 16, 2011		

Members of the Managing Committee who have signed the original Memorandum of Association

Name & Designation	Address	Occupation
Dr. J. Jhirad President	Patel Chambers French Bridge, Bombay - 7.	Doctor
Dr. R. K. K. Tampan Vice President	Govt.Hospital for Women & Children, Egmore, Madras	Doctor
Dr. B. N. Purnadare Hon.Treasurer	4, Chowpatty Sea Face Bombay 7.	Doctor
Dr. J. N. Karande Hon.Secretary	Novraz Bulidng Hughes Road Bombay 7	Doctor
Dr. Chamanlal M. Mehta Member	2 nd Dadyseth Road Bombay 7	Doctor
Dr. M. K. Menon Member	Government Hospital For Women & Children Egmore, Madras	Doctor
Dr. J. Chakravarti Member	Kar Medicla College Calcutta	Doctor
Dr. B. L. Kapoor Member	Uganda Building Benjamin Road Ludhiana (E.Punjab)	Doctor
Dr. S. B. Anklesaria Member	B. J. Medical College Ahmedabad	

Signatures	Address & Occupation
Sd/- J. Jhirad	Medical Consultant (Obstetrician & Gynaecologist) Ruby Mansion 5, Darebshaw Road, Bombay 26.
Sd/- B. N. Purandare	4, Chowpaty Sea Face Bombay 7
Sd/- J. N. Karande	Obstetrician & Gynaecologist 70, Hughes Road, Bombay 7.
Sd/- Chamanlal M. Mehta	Obstetrician & Gynaecologist 2 nd Dadtseth Road, Bombay 7.
Sd/- J. Chakravarti	Prof. of Obstetrics R.G.Kar Medical College, Calcutta
Sd/- Manindranath Sarkar	Professor of the University Medical College, Calcutta
Sd/- K. M. Masani	Lal Citadelle, 5 th Floor Queen's Road, Bombay

We the several persons whose names and addresses are subscribed are desirous of being formed into a Federation in pursuance of this Memorandum of Association.

Date this First day of July 1950

Members from the Office Bearers and Members Representing Member Bodies of The Federation of Obstetric & Gynaecological Societies of India who have signed the Amended Memorandum of Association of December 17, 1972.

Name & Designation	Address	Occupation
Dr. Prabodh Das President	22/C, Bethune Row Calcutta 6.	Doctor
Dr. A. D. Engineer Vice President	Queen Mary's Hospital Lucknow	Doctor
Dr. C. L. Jhaveri Hon. Gen. Secretary	"Jaydeep" 224, Lady Harding Road, T.P.S.III, Bombay 16.	Doctor
Dr. N. N. Roychowdhury Jt. Hon. Secretary	4,Chowringhee Terrace Calcutta 20.	Doctor
Dr. V. N. Purandare Treasurer	Purandare Griha 31/C, Dr. N. A. Purandare Marg, Bombay 7.	Doctor
Dr. K. M. Masani Editor of Journal	Banoo Manor 2nd Dadyseth Road, Bombay 7.	Doctor
Dr. B. N. Purandare Member	Purandare Griha 31/C, Dr. N. A. Purandare Marg, Bombay 7.	Doctor
Dr. R. D. Pandit Member	Sagar Mahal, Ground Floor 65, Walkeshwar Road Bombay 6.	Doctor
Dr. Ajit C. Mehta Member	Mehta Blocks 2nd Dadyseth Road Bombay 7.	Doctor

Members from the Office Bearers and Members Representing Member Bodies of The FOGSI who have signed the Amended Memorandum on Association of December 20, 1984.

Name & Designation	Address	Occupation
Dr. B. N. Purandare Past President	Purandare Griha 31/C, Dr. N. A. Purandare Marg, Bombay 400 007.	Doctor
Dr. C. L. Jhaveri Past President	" Jayadeep " 224 Lady Hardinge Road T. P. S. III, Bombay 16.	Doctor
Dr. V. N. Purandare Past President	Purandare Griha, 31/C Dr. N. A Purandare, Marg, Bombay 400 007.	Doctor
Dr. R. D. Pandit Past President	Sagar Mahal, 65 Walkeshwar Road, Bombay 400 007.	Doctor
Dr. C. S. Dawn Immediate Past President	25-B, C. I. T. Road Calcutta 700 014.	Doctor
Dr. Mahendra N. Parikh President	43. Vasant, Off Carter Road, Khar, Bombay 400 052.	Doctor
Dr. Ajit C. Mehta Hon. General Secretary	Mehta Blocks, 2nd Dadyseth Road, Bombay 400 007.	Doctor
Dr. C. B. Purandare Hon. General Secretary	Purandare Griha, 31/C Dr. N. A. Purandare, Marg, Bombay 400 007.	Doctor
Dr. V. B. Patwardhan Hon. General Secretary	Phadke Wadi, V. P. Road, Bombay 400 004	Doctor
Dr. C. J. Karande Member	Navroz Mension, Hughes Road, Bombay - 7.	Doctor

Members from the Office Bearers of The FOGSI who have signed present Amended Memorandum of Association on December 23, 2002.

Name & Designation	Address	Occupation
Dr. Usha B. Saraiya President	Suneeta 11, B. G. Kher Marg, Malabar Hill, Mumbai-400 006	Doctor
Dr. Shyam V. Desai Hon. Secretary General	Sunder Bhuvan, 16 th Road, Khar (West), Mumbai - 400 052	Doctor
Dr. C. N. Purandare Hon. Joint Secretary	Purandare Griha, 31/C, Dr. N.A. Purandare Marg, Mumbai - 400 007.	Doctor
Dr. R. D. Pandit Past President	Sagar Mahal, G-1, 65 Valkeshwar Road, Mumbai-400 006	Doctor
Dr. Kamini Rao Past President	6/7 Kumara Krupa Road, High Grounds, Bangalore - 560 001	Doctor
Dr. Alokendu Chatterjee Past President	BA 49, Sector 1, Salt lake City, 1st Avenue, Kolkata - 700 064.	Doctor
Dr. Chandravati Past Vice President	Krishna Medical Centre, 1-Ranapratap Marg, Lucknow-226 001 (U.P.)	Doctor
Dr. N. N. Roy Chaudhary Past President	4, Chowringhee Terrace Calcutta - 700 020.	Doctor

Members of the Constitution Review Committee 2009 of FOGSI who have signed the present Amended Memorandum of Association on September 14, 2009.

Name & Designation	Address	Occupation
Dr. C. N. Purandare President	Purandare Griha, 31/C, Dr. N.A. Purandare Marg, Mumbai - 400 007	Doctor
Dr. P. K. Shah Secretary General	121, Vithalwadi, 3rd floor, Kalbadevi Road, Mumbai - 400 002.	Doctor
Dr. Nozer Sheriar Deputy Secretary General	15, Summer Breez, 15th Road, Bandra (West), Mumbai - 400 050.	Doctor
Dr. R. D. Pandit Past President	Sagar Mahal, G-1, 65 Valkeshwar Road, Mumbai-400 006	Doctor
Dr. M. N. Parikh Past President	43, Vasant, Off. Carter Road, Khar (W), Mumbai - 400 052.	Doctor
Dr. Narendra Malhotra Past President	Malhotra Nursing & Maternity Home, (P) Ltd., 84, Mahatma Gandhi Road, Agra - 282 010.	Doctor
Dr. Sanjay Gupte President Elect	Gupte Hospital, 894, Bhandarkar Road, Deccan Gymkhana, Poona-411 004.	Doctor
Dr. Hrishikesh D. Pai Treasurer	11th Floor, Avanti, Senapati Bapat Marg, Opp. Dadar Western Railway Station, Mumbai - 400 028.	Doctor
Dr. Madhuri Patel Joint Secretary	B-2, Gitanjali, D. B. Road, Mumbai - 400 008.	Doctor

Members from the Office Bearers of The Federation of Obstetric & Gynaecological Societies of India 2014 who have updated the present Amended Memorandum of Association on September 28, 2014

Name & Designation	Address	Occupation
Dr. Suchitra Pandit President	6, Little Star, Ramkrishna Mission Marg, Santacruz West, Mumbai – 400054.	Doctor
Dr. Nozer Sheriar Secretary General	15, Summer Breez, 15th Road, Bandra (West), Mumbai - 400 050.	Doctor
Dr. Hrishikesh D. Pai Deputy Secretary General	2802/B, Beau Monde, Old Standard Mill Compound, Appasaheb Marathe Marg, Prabhadevi, Mumbai- 400025.	Doctor
Dr. Jaydeep Tank Treasurer	701, Kaveri-"B", Neelkanth Valley, Rajawadi, Road No. 7, Ghatkopar (East), Mumbai – 400 077.	Doctor
Dr. Madhuri Patel Joint Treasurer	Navyug Niwas B-54, 6 th Floor, Opp. Minerva Theatre, Dr. D. B. Road, Mumbai – 400 007.	Doctor

Annexure

Organizational Code of Conduct and Ethics of FOGSI

The FOGSI Memorandum of Association, Vision and Mission Statements govern the work and conduct of the federation, its member societies, members and staff.

Organizational Guiding Principles

These Guiding Principles are a set of organizational ideals to aspire to and work towards. They are inspirational and unifying principles that are more in the nature of a moral, conscientious guide and not linked to an enforceable disciplinary mechanism.

1. Commitment to Core Values
To uphold moral and ethical values in profession and practice
 - Commitment to integrity and honesty in thought and in action
 - Ensure an equality of treatment, rights and opportunities for all individuals
 - Commitment to the vision and mission of FOGSI and its member societies
2. Commitment to Organizational Ideals
To enhancing organizational role and excellence
 - Maintain high standards of organizational ethics
 - Strive for organizational excellence
 - Promote individual and collective accountability
 - Nurture and promote organizational development and growth
3. Commitment to Internal Functioning
To nurture and ensure team spirit
 - Honor and mutually respect individuals - colleagues and staff
 - Value each individual's role and contribution
 - Encourage and accommodate the expression of a diversity of opinions

Organizational Code of Conduct and Ethics

The FOGSI Organizational Code of Conduct and Ethics is formulated and adopted to protect the interest and reputation of the federation, its member societies as well as individual members and staff and is hence applicable to all individuals and staff associated with the federation and its member societies.

This Code is FOGSI's endeavor and commitment to define, apply and enforce uniform internationally accepted ethical conventions and practices with definable and actionable expectations whose contraventions can be clearly identified and appropriately dealt with under FOGSI's Constitution and Rules and Regulations.

1. Respecting and ensuring equality for all individuals
 - a. Equality of opportunity and treatment for members, staff and women served
 - b. Non discrimination against any individual based on gender, marital status, pregnancy, disability, religion, caste, sexual orientation, persons living with or affected by HIV or AIDS or other legally protected characteristics
2. Commitment to support the organizational vision, mission and values
 - a. Non tolerance for contradicting or undermining FOGSI's mission and organizational positions on health and reproductive rights issues
3. Adherence to organizational standards and responsibilities
 - a. To respect and comply with FOGSI Constitution, Rules and Regulations and Administrative Guidelines as existing at that time
 - b. Obligation to protect confidential information acquired as a consequence of a volunteer or staff position in FOGSI
4. Respect for organizational protocols and lines of reporting and communication
 - a. Compliance with lines of reporting and communication within the organization and non acceptance of insubordination
5. Abide by and strengthen electoral and democratic processes
 - a. Non acceptance of interference, manipulation or undermining electoral and governance processes
 - b. Acceptance by candidates of the FOGSI Code of Conduct for elections
6. Work within the laws of the land and existing organizational policies of FOGSI
 - a. To adhere to and abide by the national laws in India and the FOGSI policies as existing at that time
 - b. To desist from indulging in prenatal sex determination which FOGSI basically regards as a form of gender discrimination
7. Not allow commercial interests or personal gain to influence actions
 - a. Avoidance of any situation which would give rise to conflict of personal interest with a position held in FOGSI
 - b. Non acceptance of unreasonable demands from industry and other partners that may compromise FOGSI's interests in jointly conducted or organized programmes and projects.
 - c. Zero tolerance for fraud, corruption or embezzlement of the organizational assets and resources
8. Not use any volunteer or staff position for personal gain
 - a. No use of organizational assets and resources for personal benefit by members or staff

9. Be responsible for the administration and protection of organizational assets
 - a. Responsible management of assets with intolerance for any irresponsibility or negligence
 - b. Knowledge or suspicion of irregularity or fraudulent activity to be reported
10. Respect and protection of individual rights, safety and well being of members, staff and women served
 - a. Zero tolerance for unbecoming conduct, gender insensitivity and any form of sexual harassment or abuse

Adopted by Managing Committee of FOGSI on April 13, 2013.
